

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF RILEY, KANSAS
7:00 P.M.**

**May 12, 2026
222 S. Broadway Street in Riley**

The Governing Body of the City of Riley, Kansas, met in regular session at City Hall with Mayor Darci Pottroff presiding.

Council Members Present: Karen Brown, Susan Inskeep, William Isom

Council Members Absent: Samantha Brown

City Attorney: Summer Ott Dierks, Katie Dorgan, Tyler Gallagher

Also present: City Clerk Josie Jackson, Public Works Director Alan Brown, RCPD Lieutenant Weiszbrod, Animal Control Officer Kourtney Brodosi, RCPD Major Ascher, Ted Maciejewski (7:41 pm)

Agenda Item 1 – CALL TO ORDER. The regular city council meeting was called to order at 7:00 p.m. by Mayor Darci Pottroff.

Agenda Item 2 – PLEDGE OF ALLEGIANCE.

Agenda Item 3 – MINUTES OF PREVIOUS MEETING. The regular city council meeting minutes held on April 28, 2026, were presented. Council member William Isom motioned to approve the minutes as presented. Council member Karen Brown seconded, motion was carried 3-0.

Agenda Item 4 – APPROVAL OF CLAIMS. Claims #1860 were presented for approval, and Council member William Isom motioned to suspend the rules and approve the claims as presented. Council member Susan Inskeep seconded the motion, which passed 3-0.

Agenda Item 5 – PUBLIC COMMENT. Lieutenant Weiszbrod introduced Major Ascher and Animal Control Officer Kourtney Brodosi. Major Ascher informed the council that at the beginning of this year, RCPD took over the animal control department. He then provided an example ordinance that the city would need to adopt to allow animal control to enforce the city's ordinances. ACO Brodosi shared a handout highlighting all the services animal control will be able to offer the city. These services include a free TNR program, pet ownership education, ordinance enforcement, food pantry for pets, low-cost spay, neuter, and vaccines, and more. The city attorneys will prepare the ordinances needed for the next meeting. Lieutenant Weiszbrod, Kourtney Brodosi, and Major Ascher left the meeting at 7:22 PM.

Agenda Item 6 – BOARD UPDATES. Discussion took place on council involvement on other commissions and advisory boards. Dierks recommended against council members participating as voting members. Susan Inskeep and Darci Pottroff will attend the next housing authority meeting to discuss removing Susan from their board, as she is the only council member given voting powers on another board. Ted Maciejewski arrived at 7:41 pm.

Agenda Item 7 – CITY CLERK REPORT. The clerk shared updated financials, and Council member Isom asked about the firetruck payment. The Clerk will inquire about other auctions. Yearly Appointments – The council

reviewed the contract provided by Dierks Law Firm, Mayor Darci Pottroff Appointed Riley State Bank as the official city bank, The Riley Countian as the official city newspaper, Summer Ott Dierks, Katie Dorgan, Tyler Gallagher from Dierks Law Firm as the city attorney, Josie Jackson as the City Clerk, Sarah Vogt as the Treasurer, Mark Siverd as the Public Officer, and Alan Streit as the Municipal Judge. Council member Karen Brown moved to accept these appointments. Council member William Isom seconded, motion passed 3-0. The clerk then shared a request from Riley County PTO to close roads for a color run on the 19th. Alan agreed that the public works employees would be able to accommodate this, council approved the request. Mayor Pottroff appointed Planning and Zoning member Joel Taggert to the open board of zoning appeals seat. Council member Karen Brown moved to accept this appointment, council member William Isom seconded, motion passed 3-0. The clerk then shared a request from a citizen to purchase a city-owned plot of land on S. Riley St. The council was not interested in selling at this time.

Agenda Item 8 – PUBLIC WORKS REPORT. Alan Brown shared updates on the pool, park, and street projects. He then shared that Johnson Services is in town to work on the second phase of sewer cleaning and TVing. Alan then shared options for upgrades to the 4-mile corner sign, discussion took place. Council agreed they like the option with a roof, but did not move forward at this time. The council then reviewed quotes from three tree companies. Tabled until the third company could provide a quote showing the work broken out.

Agenda Item 9 -- ATTORNEY REPORT. Dierks reintroduced the Dierks Law Firm team. A short conversation took place.

Agenda Item 10 -- NEW BUSINESS. FY2026 Safe Streets and Roads for All Grant – The clerk shared a no-cost grant opportunity from the Flint Hills Regional Council. Ted stepped out of the meeting from 8:43 – 8:47 pm. After discussion, Council Member Susan Inskeep moved to participate in the FY2026 Safe Streets and Roads for All Grant. Council member Karen Brown seconded, motion passed 3-0.

Agenda Item 11 – OLD BUSINESS. Ordinance 1859 – The council reviewed the ordinance, tabled for changes. Ordinance 1861 – Council member William Isom moved to approve Ordinance 1861. Council member Karen Brown seconded, motion passed 3-0.

SB 244 – Council member William Isom moved to adopt the SB 244 Compliance Policy. Council member Susan Inskeep seconded, motion passed 3-0.

Comprehensive Plan Update – None. Mayor Pottroff asked the council to review a proclamation for National Peace Officers Week. Council member William Isom moved to adopt the proclamation, council member Susan Inskeep seconded, motion passed 3-0.

Agenda Item 12 – COMMENTS FROM COUNCIL MEMBERS AND STAFF. Mayor Pottroff shared that a community member would be coming to the next meeting to discuss placing a plaque on the bell outside of City Hall. William Isom shared that he is graduating on Friday.

Agenda Item 13 – ADJOURNMENT. With no further business, Council Member Karen Brown moved to adjourn the meeting at 9:19 p.m. Council Member William Isom seconded, motion passed 3-0.

(Seal)

Meeting adjourned,
Josie Jackson
City Clerk