MINUTES OF THE COUNCIL MEETING
OF THE CITY OF RILEY, KANSAS
7:00 P.M.

April 28, 2026
222 S. Broadway Street in Riley

The Governing Body of the City of Riley, Kansas, met in regular session at City Hall with Mayor Darci Pottroff presiding.

Council Members Present: Karen Brown, Samantha Brown, Susan Inskeep, William Isom

Council Members Absent:

City Attorney: Dusty Mullin

Also present: City Clerk Josie Jackson, Public Works Director Alan Brown, Many Thomas (7:03)

Agenda Item 1 – CALL TO ORDER. The regular city council meeting was called to order at 7:00 p.m. by Mayor Darci Pottroff.

Agenda Item 2 – PLEDGE OF ALLEGIANCE.

Agenda Item 3 – MINUTES OF PREVIOUS MEETING. The regular city council meeting minutes held on April 14, 2026, were presented. Council member Samantha Brown motioned to approve the minutes as presented. Council member Karen Brown seconded, and the motion was carried 4-0.

Agenda Item 4 – APPROVAL OF CLAIMS. Claims #1858 were presented for approval, and Council member Samantha Brown motioned to suspend the rules and approve the claims as presented. Council member Susin Inskeep seconded the motion, which passed 4-0.

Agenda Item 5 – PUBLIC COMMENT. None.

Agenda Item 6 – BOARD UPDATES. Karen Brown gave an update on the library; the board has requested attendance data by the hour to ensure that their hours meet the community's needs. Mandy Thomas from the Riley Center entered the meeting at 7:03. Mayor Darci Pottroff then reopened Public Comment. Mandy then shared updates on the ongoing apartment rehabilitation project. She also shared an update on the water usage; they were able to locate a few toilets that had been running. Discussion took place on another leak that was located in an apartment, and how they will fix it. Mandy Thomas left the meeting at 7:21 pm.

Agenda Item 7 – CITY CLERK REPORT. The clerk shared that 13 lifeguards were hired, 4 of whom are returning.

Agenda Item 8 – PUBLIC WORKS REPORT. Alan Brown shared updates on the pool, park, and street projects. He was also in contact with KDHE, who suggested that we move forward with enforcing our ordinance if the locker plant is not able to reach compliance with the sewer regulations. Discussion took place.

Agenda Item 9 -- ATTORNEY REPORT. None.
Agenda Item 10 -- NEW BUSINESS. HB 2481 – Discussion took place, the council directed the clerk to move forward with drafting an ordinance. SB 244 – The clerk shared the compliance toolkit provided by the League

of Kansas Municipalities; discussion took place. The clerk will order new signage for the single-occupancy bathrooms. The council agreed to review the suggested policy for multiple-occupancy bathrooms at the next meeting, in an effort to ensure the city will not be fined for noncompliance.

Agenda Item 11 – OLD BUSINESS. Ordinance 1859 – The council reviewed the ordinance and discussed permit fees and acceptable hours. The ordinance was tabled for revision. City of Riley Comprehensive Plan – the clerk shared that the first steering committee meeting went well, the comprehensive plan will focus on infrastructure improvements and quality of life improvements for the community.

Agenda Item 12 – COMMENTS FROM COUNCIL MEMBERS AND STAFF. The clerk shared that Dierks Law Firm will be able to take the city on as a client and be available to attend each meeting. Their fee is $300 per hour. Mayor Darci Pottroff appointed Dierks Law Firm as the new city attorney. Council member Samantha Brown moved to approve this appointment and allow the clerk to fill out the necessary paperwork. Council member Karen Brown seconded this, and the motion passed 4-0. Many members of the council then shared that they will be sad to see Dusty with Ryan and Mullin leave the city and thanked him for all his work over the years.

Agenda Item 13 – ADJOURNMENT. With no further business, Council Member Samantha Brown motioned to adjourn the meeting at 8:02 p.m. Council Member Susan Inskeep seconded, and the motion passed 4-0.

Meeting adjourned,

(Seal)

Josie Jackson
City Clerk