

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF RILEY, KANSAS
7:00 P.M.**

**October 14, 2025
222 S. Broadway Street in Riley**

The Governing Body of the City of Riley, Kansas, met in regular session at City Hall with Mayor Darci Pottroff presiding.

Council Members Present: Karen Brown, Brian Van Sickle, Miah Howe, Samantha Brown, William Isom
Council Members Absent:

City Attorney: Dustin Mullin

Also present: City Clerk Josie Jackson, Russel Stukey, Public Works Director Alan Brown,
Lieutenant Weiszbrod, Ted, and Susan Maciejewski

Agenda Item 1 – CALL TO ORDER. The regular city council meeting was called to order at 7:00 p.m. by Mayor Darci Pottroff.

Agenda Item 2 – PLEDGE OF ALLEGIANCE.

Agenda Item 3 – MINUTES OF PREVIOUS MEETING. The regular city council meeting minutes held on September 23, 2025, were presented. Council member Samantha Brown motioned to approve the minutes as presented. Council member Brian Van Sickle seconded, and the motion was carried 5-0.

Agenda Item 4 – APPROVAL OF CLAIMS. Claims #1844 were presented for approval, and Council member Samantha Brown motioned to suspend the rules and approve the claims. Council Member Karen Brown seconded the motion, which passed 5-0.

Agenda Item 5 – PUBLIC COMMENT. Lieutenant Weiszbrod shared updates from recent community activities and a reminder to be cautious of deer while driving.

Agenda Item 6 – BOARD UPDATES. Karen Brown shared that the library has hired a new director, Audrey Swartz. They also received a grant that will allow them to replace the current computer chairs. William Isom shared an update about approved building permits. He also shared concerns from the planning and zoning chairman related to who should be on a hiring committee for a building inspector. Discussion took place.

Agenda Item 7 – CITY CLERK REPORT. The clerk shared updated financials. She then shared a request from Keith Kraushaar to honor WWII Veteran Walter Ehlers by renaming a road after him, as Manhattan has. Discussion took place, and the council agreed to consider the request but took no action at the time.

Agenda Item 8 – PUBLIC WORKS REPORT. Alan Brown shared an estimate from Jay White. Council member William Isom motioned to accept the quote from Jay White for a cost of \$2,800 to do work at the landfill. Council member Karen Brown seconded the motion, and it passed 5-0. Alan Brown then shared an estimate from Fritz Oil Co for tires. Council member Brian Van Sickle motioned to purchase new tires for the JD Backhoe for a cost of \$2,100. Council member Miah Howe seconded the motion, and it passed 5-0.

Agenda Item 9 -- ATTORNEY REPORT. Attorney Dustin Mullin gave a brief update on the fire department use contract. Council member Samantha Brown moved, and Council member Mian Howe seconded, to enter an executive session for 10 minutes, to include the Mayor, Council, and legal counsel, to discuss an event that took place on an earlier date, pursuant to the attorney-client privilege exception to the Kansas Open Meetings Act. The meeting reconvened at 7:45, where Council member Samantha Brown moved, and Council member Karen Brown seconded to enter executive session for 10 minutes, to include the Mayor, Council, and legal counsel, to discuss an event that took place on an earlier date pursuant to the attorney client privilege exception to the Kansas Open Meetings Act. The meeting reconvened at 7:55 with no action taken.

Agenda Item 10 -- NEW BUSINESS. None.

Agenda Item 11 – OLD BUSINESS. County and City Fire Department Merger – The clerk shared a letter from a citizen. Council member Brian Van Sickle asked the other council members if they have heard concerns from citizens regarding the merger; none of the council members have received any questions while in public. City of Riley Comprehensive Plan – Mayor Pottroff shared the RFQ that the Flint Hills Regional Council is sharing with consultants for the council to review.

Agenda Item 12 – COMMENTS FROM COUNCIL MEMBERS AND STAFF. Josie shared that she will miss the next meeting but will be graduating from the institute at this year's conference. William Isom shared that he will miss both November meetings.

Agenda Item 13 – ADJOURNMENT. With no further business, Council Member Samantha Brown motioned to adjourn the meeting at 8:12 p.m. Council Member Brian Van Sickle seconded, and the motion passed 5-0.

(Seal)

Meeting adjourned,
Josie Jackson
City Clerk