

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF RILEY, KANSAS
7:00 P.M.**

**July 22, 2025
222 S. Broadway Street in Riley**

The Governing Body of the City of Riley, Kansas, met in regular session at City Hall with President of Council William Isom presiding.

Council Members Present: Karen Brown, William Isom, Brian Van Sickle, Samantha Brown
Council Members Absent:

City Attorney: Joel Mason

Also present: City Clerk Josie Bulk, Public Works Director Alan Brown, Officer Shane

Agenda Item 1 – CALL TO ORDER. The regular city council meeting was called to order at 7:00 p.m. by President of Council William Isom.

Agenda Item 2 – PLEDGE OF ALLEGIANCE.

Agenda Item 3 – MINUTES OF PREVIOUS MEETING. The regular city council meeting minutes held on July 8th, 2025, were presented. Council member Brian Van Sickle motioned to approve the minutes as presented. Council member Samantha Brown seconded, and the motion was carried 4-0.

Agenda Item 4 – APPROVAL OF CLAIMS. Claims #1838 were presented for approval, and Council member Samantha Brown motioned to suspend the rules and approve the claims. Council Member Karen Brown seconded the motion, which passed 4-0.

Agenda Item 5 – PUBLIC COMMENT. Officer Shane shared a brief personnel update.

Agenda Item 6 – BOARD UPDATES. Karen Brown shared that the library is still seeking applications for a new director.

Agenda Item 7 – CITY CLERK REPORT. The clerk shared a letter from the League of Kansas Municipalities giving notice of a rate change, no action was taken. Council member Karen Brown motioned to make the raises given during the 7/8/25 meeting effective on the August 4th payroll. Council member Brian Van Sickle seconded the motion. Council member Samantha Brown abstained. The motion passed 3-1.

Agenda Item 8 – PUBLIC WORKS REPORT. Alan Brown shared a quote from Sargent Drilling. Council member Samantha Brown motioned to approve the quote of \$2,100 to have the annual pump efficiency testing done by Sargent Drilling. Council member Karen Brown seconded, and the motion passed 4-0.

Agenda Item 9 - NEW BUSINESS. A short discussion took place on changes the Pride is making to the fitness center and community garden. Propane Prebuy – Council member Samantha Brown motioned to accept the prebuy rate offer from Wanklyn Oil for a total of 4500 gallons. Council member Brian Van Sickle seconded the motion, and it passed 4-0.

Agenda Item 10 – OLD BUSINESS. Code Enforcement /Building Inspector Job Opening – Discussion on who the supervisor of this position would be. The council agreed that it would be the City Clerk. The pay range for this position was also discussed but tabled until the clerk could talk to other cities about their rates.

Agenda Item 12 – COMMENTS FROM COUNCIL MEMBERS AND STAFF. Brian Van Sickle shared that he went out to the new Creekside by Fall Color Farms building and was very impressed. Joel Mason thanked the council for all the years he has been able to work with them. The council thanked Joel in return.

Agenda Item 13 – ADJOURNMENT. With no further business, Council Member Brian Van Sickle motioned to adjourn the meeting at 7:47 p.m. Council Member Samantha Brown seconded, and the motion passed 4-0.

(Seal)

Meeting adjourned,
Josie Bulk
City Clerk