

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF RILEY, KANSAS
7:00 P.M.**

**August 12, 2025
222 S. Broadway Street in Riley**

The Governing Body of the City of Riley, Kansas, met in regular session at City Hall with Mayor Darci Pottroff presiding.

Council Members Present: Karen Brown, William Isom, Brian Van Sickle, Samantha Brown, Miah Howe
Council Members Absent:

City Attorney: Dustin Mullin

Also present: City Clerk Josie Bulk, Public Works Director Alan Brown, Officer Shane arrived at 7:02, Russel Stucky, Doug Russell, Jake Konrardy, Robert Echols, Jennifer Altwegg, Andrew Rombeck, Grag McKinley, Allison Wahl, Dustin Weiszbrod, Jennifer Holle, and David Graham arrived at 7:03

Agenda Item 1 – CALL TO ORDER. The regular city council meeting was called to order at 7:00 p.m. by Mayor Darci Pottroff.

Agenda Item 2 – PLEDGE OF ALLEGIANCE.

Mayor Pottroff appointed Miah Howe to the city council to finish Jana McKinley's term. Council member William Isom motioned to approve this appointment, council member Brian Van Sickle seconded the motion, and it carried 4-0.

Agenda Item 3 – MINUTES OF PREVIOUS MEETING. The regular city council meeting minutes held on July 22nd, 2025, were presented. Council member Samantha Brown motioned to approve the minutes as presented. Council member Karen Brown seconded, and the motion was carried 5-0.

Agenda Item 4 – APPROVAL OF CLAIMS. Claims #1839 were presented for approval, and Council member Samantha Brown motioned to suspend the rules and approve the claims. Council Member Brian Van Sickle seconded the motion, which passed 5-0.

Agenda Item 5 – PUBLIC COMMENT.

Discussion between the City Council, Riley County Emergency Management Director / Fire Chief Russell Stucky, and Riley Fire Chief Robert Echols about potentially merging the City of Riley Fire Station with the Riley County Fire Station located in Riley. The following topics were addressed: Response times, equipment management, the transfer of city fire trucks to the county, continued use of the Riley fire station building to house apparatus, number of volunteers, ability to repair vehicles, Fireman's Relief Association benefits, and more. Riley Fire Chief Robert Echols ultimately said that he was indifferent and would understand the council's decision either way. David Graham shared his respect for Robert and thanked him for stepping up as the Fire Chief. Mayor Pottroff also thanked Robert for taking on the role and the rest of the individuals present for the discussion for coming.

Mayor Pottroff began the discussion about the feedlot. Alan Brown reported that it's unclear whether the proposed feedlot would even draw from the same water supply, but if it did, the city could collaborate with

KDHE to implement local water usage reductions. Greg McKinley added that the county shares this limitation due to KDHE's jurisdiction. When Echols asked about contamination concerns, Brown assured that regular testing is conducted and there are no current worries. Altwegg distributed a handout from the Riley Soring High Comprehensive Plan and addressed various concerns such as odor, water supply, contamination, location, applicant transparency, and air pollution laws. Wahl voiced concerns about a rumored lab on the site and potential impacts on neighboring properties, also presenting a map showing the city's designated growth area from the Riley County Comprehensive Plan. Further discussion followed after all public comments were heard. Each member of the public left at 8:15, and Jeff Holmes arrived at 8:16 pm.

Agenda Item 6 – BOARD UPDATES. William Isom gave a brief update on approved planning and zoning permits. Mayor Pottroff then appointed Kevin Dickerson to the planning and zoning board. Mayor Pottroff then appointed Miah Howe as the city representative on the Housing Authority Board. Council member Samantha Brown motioned to approve the appointment. Council member William Isom seconded the motion, and it passed 5-0.

Agenda Item 7 – CITY CLERK REPORT. The clerk shared updated financials and a notice from Riley County informing the city of a tax sale at 211 N. Noble on August 26th at 10 AM.

Agenda Item 8 – PUBLIC WORKS REPORT. Alan Brown shared that they repaired a main behind the housing center due to a main break. He then asked the council for a policy regarding fixing leaks in manholes. Council asked Alan and the clerk to prepare a policy to present at the next meeting.

Agenda Item 9 - NEW BUSINESS. Ordinance 1840 – Council member Samantha Brown motioned to amend the ordinance to have a minimum fee of \$100 and a maximum fee of \$500, and to remove to portion of the ordinance that reads “Each day the violation continues shall constitute a separate offense”. Council member Karen Brown seconded, and the motion passed 5-0. Riley County Commissioner Greg McKinley left the meeting at 8:49. BCBS Insurance Renewal – Council member Samantha Brown motioned to renew the Blue Cross Blue Shield grandfathered insurance policy. Council member Brian Van Sickle seconded the motion, and it passed 5-0. Mayor Pottroff then addressed the issue of the feedlot again, and more discussion took place. Council member Miah Howe motioned to allow the mayor to draft a letter to KDHE in regards to the notice of a feedlot, to be reviewed at the next council meeting. Council member Brian Van Sickle seconded the motion, and it passed 5-0.

Agenda Item 10 – OLD BUSINESS. Code Enforcement /Building Inspector Job Opening – The clerk shared that she has received another application. Discussion took place on a pay range; the council agreed on a range from \$15-25 per hour and an estimated 10-15 hours per week.

Agenda Item 12 – COMMENTS FROM COUNCIL MEMBERS AND STAFF. None.

Agenda Item 13 – ADJOURNMENT. With no further business, Council Member Samantha Brown motioned to adjourn the meeting at 9:11 p.m. Council Member Brian Van Sickle seconded, and the motion passed 5-0.

(Seal)

Meeting adjourned,
Josie Bulk
City Clerk